



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY –

TO : *Prospective Service Provider*
FROM : *SCM /STORES*
DATE : *07/08/2019*
ENQUIRIES : *STORES*
TELEPHONE : *015 780 6362/61*
REF : *136488*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **16/08/2019 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
200	Gala dinner catering and set up as per specifications		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provide be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*

Fill in and Return the Declaration of Interest Form.



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BA-PHALABORWA MUNICIPALITY WOMEN DAY GALA-DINNER

SPECIFICATION FOR VIP CATERING

DATE : 30 AUGUST 2019
VENUE : SPORTS HALL (IMPALA PARK)
TIME : 10H00

**TOTAL ESTIMATED :200
STARTERS:**

GIZZARD KEBABS

MAIN COURSE:

PAP
RICE
SAMP
ROASTED LAMB
BEEF (STEWED)
TRADITIONAL CHICKEN (MKOKOROSH)
FISH (HAKE)
GRAVY
2 X VEGGIES
2 X SALADS

DESERT:

HOME MADE WARM CUSTARD AND MALVA PUDDING

BAN MARI/FOOD WARMERS

200 DINNERPLATES
200 SIDE PLATES
200 DESERT BOWLS
200 KNIVES
200 FORKS
200 DESERT SPOONS
SERVING SPOONS
SERVIETTES ON THE TABLE
2 HAND WASHING BOWLS WITH 2 CLOTHS

200X VARIETY COOL-DRINKS 100%JUICE & SUGAR FREE COOLDRINKS



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BA-PHALABORWA MUNICIPALITY GALA-DINNER WOMEN CELEBRATION

SPECIFICATION FOR VIP DECORATION

DATE : 30 AUGUST 2019
VENUE : SPORT HALL
TIME : 6H00AM

EXPECTED VIP: 200

GLASS TRANSPARENT CHAIRS:
ROUND TABLES (10 SEATER)
TABLE CLOTHS WHITE
OVERLAYS AND COLOURFUL SERVIETTES
CENTRE PIECES (FRESH FLOWERS ON EACH TABLE IN A GLASS)
WINE AND NORMAL GLASSES ON TABLES

CONTACT PERSON: SUPPLY CHAIN TEL: 015 780 6361/2